

Format For a Letter to the Editor

Some newspapers will print letters to the editor on their editorial pages. If the newspapers in your area have this feature, it can be a useful, no-cost tool for spreading the word about National Parent Leadership Month.

Dear Editor,

I would like to make our community aware of the fact that February has been designated National Parent Leadership Month. It is a time to celebrate, honor and give recognition to all parents who take on leadership roles in their homes and communities. A Parent Leader may be a parent, grandparent, kinship care provider, foster parent or anyone else in a parenting role.

(Name of your organization) is promoting National Parent Leadership Month. I know this is an important issue because **(Insert your personal reasons for promoting National Parent Leadership Month based on either your personal life or your work experience.)**

(Insert a closing paragraph promoting any activities that are planned or just asking readers to consider ways they might support Parent Leadership. Give them the name and contact information for the organization mentioned above, and encourage them to call for more information.)

Sincerely,

(Insert Parent Leader's name or name of other individual sending this Letter, along with address and phone number, to the Editor. Parent Leaders may request that only their first names be printed, although the newspaper will most likely require the full name, phone number and address for their files.)

Sample Letter to the Editor

Below is one example of a Letter to the Editor from a Parent Leader promoting recognition of National Parent Leadership Month and encouraging readers to participate in a special celebration to honor Parent Leaders.

Dear Editor,

I would like to make our community aware of the fact that February has been designated National Parent Leadership Month. It is a time to celebrate, honor and give recognition to all parents who take on leadership roles in their homes and communities. A Parent Leader may be a parent, grandparent, kinship care provider, foster parent, or anyone else in a parenting role.

The Northwest Family Center is promoting National Parent Leadership Month. I know this is an important issue because I personally have been attending the Parents Anonymous® Group at the Center for almost two years. It has made a tremendous difference in my life and that of my daughter. I have had opportunities to take on leadership roles and to help shape the programs at the Center. I hope the parents and professional staff in this community will join me in encouraging our public officials to acknowledge National Parent Leadership Month and to engage in partnerships with Parent Leaders. In this way, we can all work together to build strong families in our community.

The Center will be hosting a special recognition event for Parent Leaders on Saturday, February (**Date**), and all members of the community are invited to join us. Please call (**Phone number**) for more information.

Sincerely,

Renee Smith